

WASHINGTON WOMEN'S FOUNDATION

JOIN THE 2010 GRANT COMMITTEE!

Learn how to evaluate community projects
 Meet other engaged WWF members
No experience necessary - just curiosity and a passion for our community.

To join, attend the Kick-Off meeting on
Thursday, January 7, 9:30 a.m. at the 2100 building.

(Important: please RSVP ahead of time)

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Below is a calendar of meetings and workshops.

	Meeting	Time	Purpose
Phase 1	Grant Committee Meeting	January 7, Thursday 9:30 – 11:30 am	Kick Off 2010 Five Work Groups are created: <ul style="list-style-type: none"> • Arts & Culture • Education • Environment • Health • Human Services
	MUST RSVP!		
3 or 4 Work Group Meetings through early February (see reverse for schedules)			
Phase 2	Grant Committee Training Workshop ★	March 11, Thursday 9:30 – 11:30 am	"Evaluating Grant Proposals" Training on evaluating proposals & reviewing nonprofit financials
	3 Work Group Meetings mid-March through mid-April (scheduled by each work group)		
	Grant Committee Meeting	April 13, Tuesday 3:00 – 5:00 pm	Grants Showcase: The Top 25 Work Groups present summaries of all proposals The 15 projects proceeding to Site Visits are announced
Phase 3	Grant Committee Training Workshop ★ <i>(optional)</i>	April 19, Monday 10:00 – 11:30 pm	"How to Conduct Effective Site Visits" Required for Site Visit Team members only; all others welcome. Site Visit Teams organize schedules.
	Site Visits <i>(optional though highly encouraged!)</i>	April 27 – 29 May 4 – 6	Site Visits Three Site Visit teams visit 5 organizations; plus, one additional discussion session scheduled as a team.
	Grant Committee Meeting	May 18, Tuesday 2:30 – 5:00 pm	Grants Showcase: The Final 15 Teams present findings from Site Visits Grant Committee votes on final 10 projects for ballot
Phase 4	Evaluation Meeting	May 27, Thursday 12:00 – 1:00 p.m.	Committee Evaluation Members give feedback, suggestions for improving WWF grant making process
	Celebration	June 17, Thursday 4:00 – 5:30 pm	**2010 Grant Awards Announcement** Pooled Fund winners celebrated!

★ Additional evening sessions may be offered if there is sufficient interest

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Grant Committee: Work Group Meeting Schedules

For Phases 1 and 2 (through mid-April) the Grant Committee is organized into 5 Work Groups:

- ✓ Arts & Culture
- ✓ Education
- ✓ Environment
- ✓ Health
- ✓ Human Services

Each Work Group sets up its own schedule of meetings. For the month of January, three Work Groups have published their schedules in advance, and two Work Groups will wait until the Kick Off meeting to set their meeting dates. We do this to accommodate those who need advance notice to set their calendars, as well as those whose schedules may be more variable. Meetings are held either at the 2100 Building, or in a member's home or office.

2010 WORK GROUP SCHEDULES: Phase One

Work Group	WG Leaders	Pre-Schedule?	January Schedule
Arts & Culture	Paula Butzi & Patti Meyers	Yes	9:30 – 11:30 a.m. Wednesday, Jan 13 10:00 – 12:00 noon Wednesday, Jan 20 10:00 – 12:00 noon Monday, Jan 25 10:00 – 12:00 noon Wednesday, Jan 27
Education	Sally Brunsman & Pam Robbins	Yes	7:30 – 9:30 a.m. Tuesday, Jan 12 5:30 – 7:30 p.m. Tuesday, Jan 19 5:30 – 7:30 p.m. Tuesday, Jan 26 7:30 – 9:30 a.m. Tuesday, Feb 2
Environment	Cindy Bostwick & Leslie Vogl	No <i>Will schedule on Jan 7 – bring your calendars!</i>	Meetings will be weekdays during the day (between 9:00 a.m. - 2:00 pm)
Health	Lydia Bassett & Carol Shaw	No <i>Will schedule on Jan 7 – bring calendars!</i>	Meetings will be either before or after the work day Mon - Thurs, or on Fridays
Human Services	Catherine Darley & Laura Ruderman	Yes	11:30 – 1:30 p.m. Tuesday, Jan 12 11:30 – 1:30 p.m. Tuesday, Jan 19 11:30 – 1:30 p.m. Tuesday, Jan 26 11:30 – 1:30 p.m. Tuesday, Feb 2

Questions? Contact the Grant Leadership team: Susie Tull (susietull@comcast.net);
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